



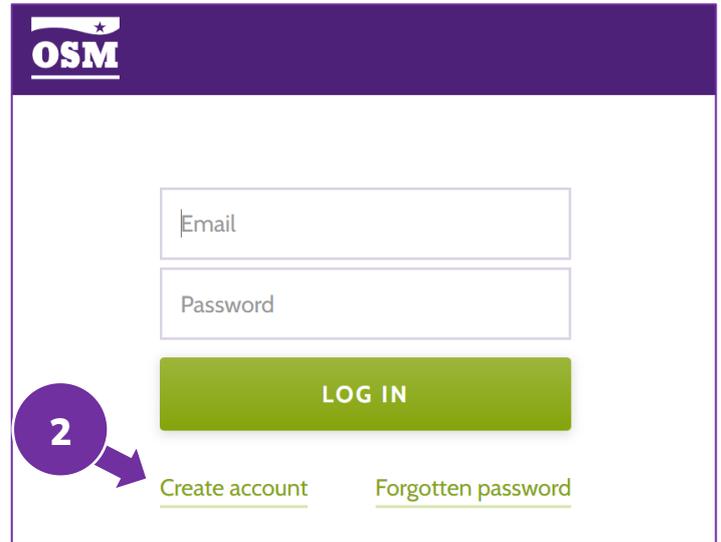
# Join the Parent Portal on Online Scout Manager (OSM)

Allows you to view the programme, check personal details and make payments

## Step 1: Activate Account

You will receive an email from your leader inviting you to create an OSM account. Click the link in the email to create an account.

This will take you to a login screen (shown in the image to the right). Click “Create Account” and fill in your first and last names, as well as the email you have registered with Fressingfield Scout Group (this will likely be the email you receive regular communications from).

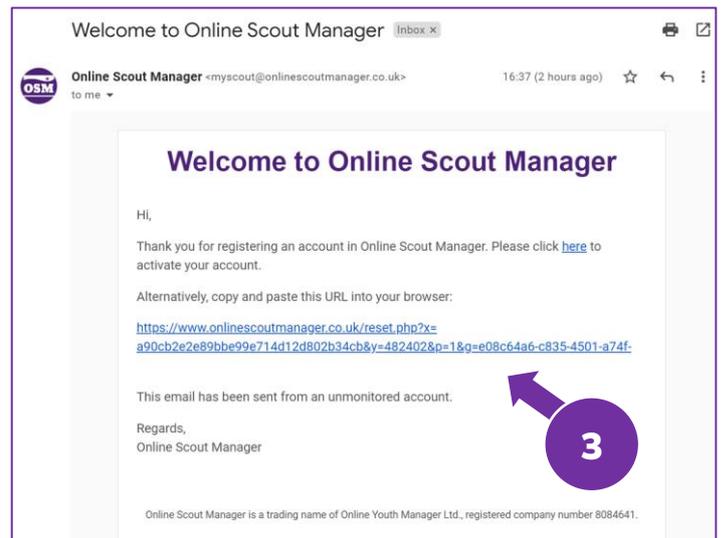


## Step 2: Verify Account

Once you submit your initial details, you will receive a confirmation email. Click the link in the email to verify your account. You will then be able to create a password and login.

## Step 3: Login to OSM

Once you login to the OSM website (<https://www.onlinescoutmanager.co.uk/login.php>), you will be directed to the “Dashboard”.



## Step 4: Explore!

From here, using the left navigation window, you will be able to view some of the features available. *If you are on a phone/small device, you may need to expand the sidebar by pressing the three horizontal lines. If you cannot see any features, click your Scout's name to reveal these.*

**Note:** If you have multiple children within the Fressingfield Scout Group, they should all appear down the left in the sidebar. Please speak with your leader if you have any issues.

